
Overview

This standard comprises the following elements:

- 1 Draft technical sections of explosives invitations to tender.
- 2 Evaluate and make recommendations for the supply of explosive substances and/or articles.

This activity is likely to be undertaken by someone whose work role involves Weapons, Ordnance, Munitions or Explosives work activities. This includes people working as procurement managers.

Performance criteria

You must be able to: 1 Draft technical sections of explosives invitations to tender

P1 work safely at all times, complying with health and safety, environmental and other relevant regulations, legislation and guidelines

P2 ensure that your explosives-related technical sections are unambiguous and meet the requirement

P3 ensure that your explosives-related technical sections reflect the explosives requirements

P4 devise a weighting system for the assessment of the technical section of suppliers' proposals

P5 obtain sufficient information in your technical section to enable you to produce a shortlist

P6 establish a programme for the tender evaluation process that meets your organisation's explosives procurement policies and procedures

P7 maintain the requirements of confidentiality

2 Evaluate and make recommendations for the supply of explosive substances and/or articles.

P1 work safely at all times, complying with health and safety, environmental and other relevant regulations, legislation and guidelines

P2 confirm the supplier's capability to deliver by validating the information provided in the tender

P3 evaluate tenders against the agreed criteria

P4 ensure that your evaluation meets the requirements of your organization's explosives procurement policies and procedures

P5 ensure that your choice of supplier meets the explosives technical requirement

P6 confirm the stability of the supply chain

P7 ensure that safety is not compromised unacceptably by explosives technical performance considerations

P8 ensure that the explosive substance or article meets the explosives technical requirement, balancing any conflicting priorities

P9 ensure that all explosives-related risks and risk mitigation measures have been identified

P10 carry out technical negotiations on contractual issues according to the requirements of your negotiating plan

P11 justify your recommendations for the award of a contract

P12 record your conclusions and the results of your negotiations

P13 inform those who need to know of the final outcome of the negotiations

P14 maintain the requirements of confidentiality at all times

Knowledge and understanding

You need to know and understand: 1 Draft technical sections of explosives invitations to tender

K1 the health, safety and environmental and other statutory legislation, regulations and safe working practices and procedures governing explosives and their implications for your area of work
 K2 the relevance of personal protective equipment (PPE)
 K3 the nature, characteristics, hazards and risks of the explosive substances and/or articles
 K4 the actions to be taken in response to an unplanned event
 K5 the requirements of technical risk assessment and management for explosives
 K6 your organization's explosives procurement policies, procedures and standards
 K7 the procurement requirement for explosive substances and/or articles
 K8 the requirements for packaging, handling, transport and storage
 K9 whom to approach for advice and the nature of their expertise
 K10 the requirements of the tender evaluation process for explosives
 K11 how to devise a suitable weighting system

2 Evaluate and make recommendations for the supply of explosive substances and/or articles.

K12 the health, safety and environmental and other statutory legislation, regulations and safe working practices and procedures governing explosives and their implications for your area of work
 K13 the relevance of personal protective equipment (PPE)
 K14 the nature, characteristics, hazards and risks of the explosive substance and/or article
 K15 the actions to be taken in response to an unplanned event
 K16 the requirements of technical risk assessment and management for explosives
 K17 your organization's explosives procurement policies, procedures and standards
 K18 the explosives procurement requirement
 K19 the requirements of the evaluation

criteria	K20 the requirements for packaging, handling, storage and
transport	K21 the nature of
any conflicting priorities and how to deal with	
these	K22 whom to approach
for advice and the nature of their	
expertise	K23 the roles and
responsibilities of others in the contracting	
process	K24 the requirements of the
explosives tender evaluation	
process	K25 the
requirements of the negotiating plan	K26 the appropriate format
for recording your conclusions	
K27 your level of authority and scope for conducting negotiation	

Scope/range

1. Requirements: new explosive substances and/or articles; existing explosive substances and/or articles
 2. Procurement: new explosive substances and/or articles ; existing explosive substances and/or articles
- Requirement: time; operating environment; cost

Glossary

1. Those involved: management; colleagues; design authority; witnesses; experts
2. Scope of the investigation: individually; collaboratively with internal colleagues; collaboratively with external bodies

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