

Manage the receipt of explosive substances and/or articles

Overview

This standard covers the competences you need to manage the receipt of explosive substances and/or articles in accordance with approved procedures and practices.

You will be required to demonstrate that you can identify the storage requirements for the nature and quantities of explosive substances and/or articles to be received, carrying out regular reviews of the storage plan to ensure continuing optimized use of the storage facility in accordance with approved procedures.

This activity is likely to be undertaken by someone whose work role involves Weapons, Ordnance, Munitions or Explosives work activities. This includes those working as storage managers.

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Performance criteria

- You must be able to:*
- P1 work safely at all times, complying with Health & Safety, environmental and other relevant regulations, legislation and guidelines
 - P2 ensure that the receipt function complies with the organizational explosive safety and security management systems
 - P3 confirm that your organization can receive the incoming explosive substances and/or articles
 - P4 identify the storage requirements for the nature and quantities of explosive substances and/or articles to be received
 - P5 allocate storage in accordance with the storage strategy
 - P6 allocate appropriate resources to tasks
 - P7 ensure that systems are in place that result in the prompt notification of any discrepancies and delivery problems
 - P8 ensure that the receipt is completed within agreed timescales
 - P9 carry out regular reviews of the storage plan to ensure continuing optimized use of the storage facility
 - P10 respond to developing events and priorities in accordance with procedures
 - P11 develop and communicate an appropriate storage contingency plan
 - P12 maintain accurate records, in accordance with organizational procedures

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Knowledge and understanding

- You need to know and understand:*
- K1 the health, safety and environmental and other statutory legislation, regulations and safe working practices and procedures governing explosives and their implications for your area of work
 - K2 the relevance of personal protective equipment (PPE)
 - K3 the nature, characteristics, risks and hazards of the explosive substance and/or article
 - K4 the actions to be taken in response to an unplanned event
 - K5 the organization's safety management system for explosives
 - K6 your organization's security management system
 - K7 the rules governing mixing hazard divisions, compatibility groups and explosive licence limitations
 - K8 your organization's procedures for receiving and accepting explosive substances and/or articles
 - K9 the schedule of receipts and despatches and the overall storage capacity
 - K10 the resources available and the tasks required
 - K11 with which organizations you need to liaise and why
 - K12 the roles and responsibilities of staff
 - K13 reporting lines and procedures
 - K14 the types and quantity of stock
 - K15 the importance of and how to draw up, a contingency plan
 - K16 resource planning methods and techniques
 - K17 how to implement and direct corrective actions resulting from reported discrepancies
 - K18 the role of your unit and where it fits into the wider organization
 - K19 documentation systems
 - K20 the limitations of the environment, facilities and available resources

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Scope/range

1. Receipts: single; mixed
2. Storage considerations: capacity (duration and volume); compatibility; environmental; explosive limit criteria; security
3. Resources: full; limited

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