

## Hand over explosive substances and/or articles

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### Overview

This standard covers the competences you need to hand over explosive substances and/or articles in accordance with approved procedures and practices.

You will be required to demonstrate that you can confirm the identity of explosive substances and/or articles against the specification/documentation. Confirming that the condition of the explosive substances and/or articles is in an acceptable handover condition in accordance with approved procedures and practices.

This activity is likely to be undertaken by someone whose work role involves Weapons, Ordnance, Munitions or Explosives work activities. This includes people working as managers, supervisors and operators in any authorized area where explosives are physically handed over including supervisors and operators involved in munitions clearance and search activities.

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### Performance criteria

- You must be able to:*
- P1 work safely at all times, complying with health and safety, environmental and other relevant regulations, legislation and guidelines
  - P2 confirm the identity of explosive substances and/or articles against the specification/documentation
  - P3 confirm that the condition of the explosive substances and/or articles is in an acceptable handover condition
  - P4 ensure that the information exchanged at handover is accurate, up to date and complete
  - P5 obtain additional information if there are any areas of doubt or lack of clarity to complete the handover
  - P6 ensure that handover recipients are authorized and qualified to receive the explosive substances and/or articles
  - P7 ensure that safety and quality requirements are met
  - P8 report any problems beyond your level of authority to the appropriate person
  - P9 ensure that complete, clear and accurate records are made of the handover and are exchanged

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## Knowledge and understanding

- You need to know and understand:*
- K1 the health, safety and environmental legislation, regulations and safe working practices and procedures governing explosives and their implications for your area of work
  - K2 the relevance of personal protective equipment (PPE)
  - K3 the nature, characteristics, hazards and risks of the explosive substances and/or articles
  - K4 the specification and classification of the explosive substances and/or articles
  - K5 the actions to be taken in response to an unplanned event
  - K6 the limitations and any specific requirements of the explosive substances and/or articles (e.g. transport, storage, etc)
  - K7 labelling requirements
  - K8 any environmental considerations affecting or prohibiting handover
  - K9 any operational considerations affecting or prohibiting handover
  - K10 how to carry out a risk assessment
  - K11 the moment of transfer of responsibility
  - K12 the information needed to complete the handover
  - K13 the possible courses of action open to you (e.g. locating sources of information, refusal of handover)
  - K14 recipients' qualification requirements
  - K15 the requirements of handover documentation
  - K16 reporting lines and procedures

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**Scope/range**

1. Hand over: issuing; receiving
2. Hand over condition: when in an acceptable condition; when not in an acceptable condition

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